

Dear Sir or Madam,

We have been informed that one of our students is going to intern at your company. Since our students are required to do a certain mandatory amount of practical training until their final year at our school at the latest, we kindly ask you to confirm the information below at the end of the internship.

Kind regards,

Höhere Technische Bundeslehr- und Versuchsanstalt Anichstraße
Innsbruck, Austria
(Federal Higher Technical Institute for Education and Experimentation Anichstraße)

Student data

Full name:	
Date of birth:	
Grade/ class/ school year:	
Branch:	Abteilung:.....
Total amount of practical training <i>required</i> :	8 weeks
Amount of practical training <i>previously finished</i> :	0 weeks

During both mandatory and voluntary internships abroad, students' insurance is **NOT covered by the AUVA** (Allgemeine Unfallversicherungsanstalt - the Austrian Workers' Compensation Board). Students have to arrange their insurance for the duration of their time abroad privately in advance.

Confirmation of Internship

Internship company name and address:

We hereby confirm that _____
(name of student)

has been working as an intern at our company from _____ until _____.
internship (start of internship) (end of internship)

(date and location)

(signature and stamp)